

ANAPHYLAXIS

MARAMBA PRIMARY SCHOOL

Anaphylaxis is a severe, rapidly progressive, allergic reaction that is potentially life threatening. All staff should be aware of anaphylaxis, its symptoms, triggers, students who are at risk, and its management both within the school environment, and while on excursions and camps.

Aim:

- * To provide a safe and supportive environment, following the guidelines as set down by the Department of Education and Early Childhood Development in the management of Anaphylaxis and the use of an EpiPen, to enable all students to participate fully in their education at Maramba Primary School.
- * To provide accredited professional development for staff who have responsibility for students diagnosed as being at risk of anaphylaxis; all staff who are responsible for first aid; this includes twice a year updates, and then to the wider staff community.
- * To ensure that a strong communication is promoted between the school and the parents of students at risk of anaphylaxis.

Implementation:

- * On enrolment or from the annual student update, a student whose parent advises the school of their child's severe allergy will be provided with a copy of the Action Plan for Anaphylaxis. This form is required to be completed by the parent and signed by their doctor.
- * At the commencement of every year all Action Plan forms will be required to be updated by parents in conjunction with their doctor. Parents will be given the first 2 weeks of the school year to return the updated Action Plan. After this time, the child will be excluded from school until the Action Plan is received.
- * On receipt of the Action Plan, the school will arrange a meeting involving the parent, class teacher and a first aid officer to determine how to best manage the child's condition. This will involve a risk assessment for each individual child, covering both inside and outside the classroom.
- * The parent must supply the school with an EpiPen and any other medication required. These items must be in a container, clearly marked with the child's name, and will be stored in the sick bay on a high shelf not accessible by students.
- * Staff who have a child at risk in their room will be advised and provided with appropriate information. All specialist and relief teachers will also be advised of children at risk. Yard duty folders will also contain information and photographs of students at risk of anaphylaxis.
- * Staff responsible for sick bay duty, and the Administration first aid staff, will be advised of the children at risk and the information will be displayed on the wall in the sick bay.
- * The First Aid Coordinator is responsible for advising parents of an upcoming expiry date, before the medication expires.
- * A community awareness of anaphylaxis will be encouraged by insertion of information in the school newsletter twice yearly.
- * The Principal will be responsible for overseeing the anaphylaxis checklist and requirements for at risk students within the school.
- * As directed by DEECD, we will hold a Epipen and Epipen Jnr in our First Aid kit for general use.

Evaluation:

- * The Principal will monitor the implementation of this policy.
- * The First Aid Coordinator will be responsible for a regular review of this policy.
- * This policy will be reviewed as part of the school's review cycle.

This policy was last ratified by School Council in....

March 20, 2013